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|  |  | Experience \* Instructor: Undergraduate Composition, Fiction writing, Technical writing,  English as a Second Language & Criminal Justice courses at Northern Arizona University,  Flagstaff, AZ, 009-present  \* Content & Copy Editor: Jay Dobyns and Louie Quinonez book-length works-in-progress, 2016  \* Co-Founder and Director: NOMAD International.org: Peer-to-peer arts residency networking non-  profit platform, 2013-present  \* Front Desk and General Operations Coordinator: Grand Canyon Hostel, 2012-present  \* Shut Up & Write Group Founder and Coordinator, present  \* Co-Founder and Co-Director: Flagstaff So Lit Poetry Festival, 2015-present  \* Guest Host: Poet’s Den, September 2015  \* Coconino County Jail fiction workshop leader, August 2015  \* Fiction Workshop Leader & Featured Reader: Northern Arizona Book Festival, September 2015  \* Featured Reader: Narrow Chimney Reading Series, October 2015  \* Assistant to Director & Arts & Learning Workshop Coordinator/Grantwriter,  Firefly Gatherings, Flagstaff, AZ, 2013 & 2014  \* Art Slam Organizer and MC, The Green Room, Flagstaff, 2014  \* Creative Non-Fiction Workshop leader, Firefly Gatherings, Flagstaff, 2013-2014  \* Presenter, Peaks Conference (Northern Arizona University), 2011-2014  \* Judge, Young Authors of Arizona, Regional Scholastic Writing Awards, 2012  \* Presenter, Southwest English Graduate Symposium (Arizona State  University, Tempe), 2010 and Associated Writing Programs Pedagogy Forum, 2007  \* Writing Tutor, Writing Center at Northern Arizona University, Flagstaff, 2009-2010  \* Managing Editor, *Thin Air Magazine*, Flagstaff, 2010-2011  \* Legal Assistant, Hadsell, Stormer & Rennick, LLP, Los Angeles, 2007  \* Senior Editor, *Alligator Juniper Magazine*, Prescott, AZ, 2007  \* Presenter, National Undergraduate Literature Conference, Ogden UT, 2007  \* Editorial Intern, CALYX Press, Corvallis, OR, 2006-2007 |
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|  |  | EducationMA, Dean’s List, English, Northern Arizona University 2011BA, Writing and Cultural Studies, Prescott College 2009 |
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|  |  | Awards, Publications & Honors: \* Professional Development Grant recipient, Arizona Commission on the Arts,  2016  \* Finalist, Glimmer Train Short Story Award for New Writers, 2015  \* “Shopping,” Bloodstone Review, Volume 1, Issue 1  \* “Elegant Universe,” Four Ties Lit Review, May 2012  \* Residency recipient, Edna St. Vincent Millay Colony for the Arts, 2011  \* Outstanding Graduate Student of the Year Award, NAU, 2011  \* Scholarship recipient, Sybil Hall Shott Scholarship, 2010  \* Fiction contest finalist, *Gulf Coast* Prize, 2010  \* Merit fellowship recipient, Summer Literary Seminars Fiction Contest, 2010  \* Professional Development Grant recipient, Arizona Commission on the Arts, 2008  \* First place creative non-fiction student contest winner, *Alligator Juniper*,  (judge not affiliated with the magazine), 2008  \* Year-long Arts Residency recipient, Frederick and Francis Sommer Fellowship,  2007  \* Scholarship recipient, Dorothy Ruth Ellis Writing Scholarship, 2007  \* Scholarship recipient, Arizona Silver Scholarship, 2007  \* First place creative non-fiction student winner, honorable mentions in fiction and poetry  (judged by three separate judges not affiliated with the magazine), *Alligator Juniper*,  2007  \* *Glimmer Train* Spring 2007 Short Story Award for New Writers finalist,  2007  \* E.M. Koeppel National Short Fiction Contest, honorable mention, 2007  \* Scholarship recipient, Oregon Laurels Scholarship, 2002-2005 |
|  |  | Skills: \* Promotional and grant writing, small and large group training and instruction, document design,  public interface, personnel management, Microsoft Office Suite and  web applications.  \* Generous and capable attitude, with an optimistic, “value added” approach to tasks. |
|  |  | References:\*Available upon request. |